



Gifts of Stock to Renton Regional Community Foundation Security Delivery Instructions

A gift of stock to Renton Regional Community Foundation requires a stock transfer from your current brokerage account to RRCF's brokerage account, which is in custody at US Bank.

The value of a gift of readily marketable stock is the mean between the high and the low share price on the day that the transfer becomes irrevocable (the date of settlement for a transfer of stock into RRCF's account).

Please call the Renton Regional Community Foundation (425-282-5199) prior to transfer to tell us what stocks are being transferred, how many shares and the name of Fund to which you want them credited. Please note: a donor's instructions to a broker to transfer stock may not be sufficient to complete the gift.

There are very simple steps to follow:

Step 1: Contact us to notify us of a stock gift or transfer and give them the name, company and phone number of the broker who will be handling the transaction. You may call us at 425-282-5199 or email LeAnne Moss at lmoss@rentonfoundation.org.

Step 2: Contact your broker and give him/her instructions on transferring stock to RRCF. Our account number and other information are below these instructions. You will likely need to provide written instructions with the name of the stock and how many shares you want to gift to RRCF. Your broker (or brokerage house) may have a specific process to follow, so make sure to ask them about the process. Please ask your broker to notify RRCF once they receive the instructions. This step can only be handled by you, the donor.

Step 3: RRCF requests that you have your broker call our office so that staff can smoothly handle the transaction details from here. The broker should be instructed to call RRCF once they receive your instructions, and should notify RRCF of the stock transfer date. If not already done so, RRCF will provide the broker with the RRCF account location and number for the incoming transfer.

Step 4: RRCF will confirm the stock gift with the donor. A tax receipt letter with key information will be sent shortly after the transfer, including the name of the stock, total number of shares gifted, share price (high/low), the date of the gift. Donors should consult their tax advisors regarding the deductible value of the gift.

For Account Name: Renton Regional Community Foundation – Holding Account

Account Number: 080017603702

To deposit any DTC-eligible security into a U.S. Bank Trust account:

Including but not limited to Equities, Corporate and Municipal Bonds, Commercial Paper, Medium-Term Notes, Collateralized Mortgage Issues, and Zero Coupon Bonds

Instruct current custodian to deliver to: The Depository Trust Company
Participant Account 2803
For credit to account name and number referenced above

To deposit any Fed-eligible security:

Including all Fed-eligible Bonds, Bills, Notes, and agencies, including GNMA's

Instruct current custodian to deliver to: Federal Reserve Bank of Cleveland
For: U.S. Bank, N.A., Trust
ABA 042-000-013
1050/TRUST
For Account Number:

To deposit physical certificates for any of the foregoing, or for some type of security not shown:

Instruct current custodian to deliver to: U.S. Bank
Trust Services
P.O. Box 1787
Securities Processing, MK-WI-S302
Milwaukee, WI 53201-1787

To deposit foreign stock or bond issues:

Instruct current custodian to deliver to: Euroclear A/C 97816
FFC: A/C 387000 U.S. Bank / Global Omnibus

To deposit foreign physical issues:

Contact your trust administrator for proper delivery instructions.